

# A G E N D A

## Local Admissions Forum

Date: **Thursday, 28th February, 2008**

---

Time: **7.00 p.m.**

---

Place: **The Council Chamber,  
Brockington, 35 Hafod Road,  
Hereford**

---

Notes: Please note the **time, date** and **venue** of the meeting.

*For any further information please contact:*

*Paul Rogers, Democratic Services Officer.  
Tel: 01432 383408*

***e-mail: [progers@herefordshire.gov.uk](mailto:progers@herefordshire.gov.uk)***

---



**County of Herefordshire  
District Council**



# AGENDA

## for the Meeting of the Local Admissions Forum

<b>To: Local Education Authority</b>	<b>JW Hope MBE, JK Swinburne and AM Toon</b>
<b>Church Representative</b>	<b>A Robertson (Roman Catholic Church) and Revd. I. Terry (Church of England)</b>
<b>Headteachers</b>	<b>C. Barker (Community High School), S Catlow-Hawkins (Bishop of Hereford &amp; St Mary's RC Schools) and JS Powell (Community and VC Primary)</b>
<b>School Governors</b>	<b>A Ross (Primary Schools), Vacancy (Bishops and St Mary's)</b>
<b>Parent Governors</b>	<b>R Stevenson(Primary Schools), A Wood (Special School)</b>
<b>Local Community Rep</b>	<b>P McKinnie (Consortium of Special Educational Needs), S McLurg (Looked After Children) and C Shaw (West Midlands Service for Travelling Children)</b>

**1. ELECTION OF CHAIRMAN**

To elect a Chairman for the remainder of the ensuing year.

**2. APPOINTMENT OF VICE-CHAIRMAN**

To appoint a Vice-Chairman for the remainder of the ensuing year.

**3. APOLOGIES FOR ABSENCE**

To receive apologies for absence.

**4. NAMED SUBSTITUTES**

To receive any details of Members nominated to attend the meeting in place of a Member of the Forum.

**5. DECLARATIONS OF INTEREST**

To receive any declarations of interest by Members in respect of items on the Agenda.

**6. MINUTES**

To approve and sign the Minutes of the Meeting held on 21<sup>st</sup> June 2007.

**Pages**

5 - 8

<b>7. LATE ITEMS/ANY OTHER BUSINESS</b>	
To consider any issues that Forum Members may wish to raise	
<b>8. AMENDMENTS TO SCHOOL PUBLISHED ADMISSION NUMBERS FOR SEPTEMBER 2008 ONLY</b>	9 - 10
To consider changes to the Planned Admission Numbers (PAN) at Staunton-on-Wye and Mordiford Primary Schools for 2008 only.	
<b>9. POLICY ON SURPLUS PLACES - CHANGES TO PUBLISHED ADMISSION NUMBERS FOR SEPTEMBER 2009 AND BEYOND</b>	
To consider a policy on surplus spaces, and consequent impact on planned admission numbers in preparation for arrangements in September 2009 and beyond ( <i>To follow</i> ).	
<b>10. NEW CHILDREN AND YOUNG PEOPLE'S PLAN 2008 - 2011</b>	11 - 40
To advise the Local Admissions Forum (LAF) on the current consultation on the new Children and Young People's Plan (attached). The LAF is one of the statutory bodies that must be consulted within producing the new plan.	

# **The Public's Rights to Information and Attendance at Meetings**

## **YOU HAVE A RIGHT TO: -**

- Attend all Council, Cabinet, Committee and Sub-Committee meetings unless the business to be transacted would disclose 'confidential' or 'exempt' information.
- Inspect agenda and public reports at least five clear days before the date of the meeting.
- Inspect minutes of the Council and all Committees and Sub-Committees and written statements of decisions taken by the Cabinet or individual Cabinet Members for up to six years following a meeting.
- Inspect background papers used in the preparation of public reports for a period of up to four years from the date of the meeting. (A list of the background papers to a report is given at the end of each report). A background paper is a document on which the officer has relied in writing the report and which otherwise is not available to the public.
- Access to a public Register stating the names, addresses and wards of all Councillors with details of the membership of Cabinet and of all Committees and Sub-Committees.
- Have a reasonable number of copies of agenda and reports (relating to items to be considered in public) made available to the public attending meetings of the Council, Cabinet, Committees and Sub-Committees.
- Have access to a list specifying those powers on which the Council have delegated decision making to their officers identifying the officers concerned by title.
- Copy any of the documents mentioned above to which you have a right of access, subject to a reasonable charge (20p per sheet subject to a maximum of £5.00 per agenda plus a nominal fee of £1.50 for postage).
- Access to this summary of your rights as members of the public to attend meetings of the Council, Cabinet, Committees and Sub-Committees and to inspect and copy documents.

## **Please Note:**

Agenda and individual reports can be made available in large print. Please contact the officer named on the front cover of this agenda **in advance** of the meeting who will be pleased to deal with your request.

The Council Chamber where the meeting will be held is accessible for visitors in wheelchairs, for whom toilets are also available.

A public telephone is available in the reception area.

## **Public Transport Links**

- Public transport access can be gained to Brockington via the service runs approximately every half hour from the 'Hopper' bus station at the Tesco store in Bewell Street (next to the roundabout junction of Blueschool Street / Victoria Street / Edgar Street).
- The nearest bus stop to Brockington is located in Old Eign Hill near to its junction with Hafod Road. The return journey can be made from the same bus stop.

If you have any questions about this agenda, how the Council works or would like more information or wish to exercise your rights to access the information described above, you may do so either by telephoning the officer named on the front cover of this agenda or by visiting in person during office hours (8.45 a.m. - 5.00 p.m. Monday - Thursday and 8.45 a.m. - 4.45 p.m. Friday) at the Council Offices, Brockington, 35 Hafod Road, Hereford.

## **COUNTY OF HEREFORDSHIRE DISTRICT COUNCIL**

**BROCKINGTON, 35 HAFOD ROAD, HEREFORD.**

### **FIRE AND EMERGENCY EVACUATION PROCEDURE**

In the event of a fire or emergency the alarm bell will ring continuously.

You should vacate the building in an orderly manner through the nearest available fire exit.

You should then proceed to Assembly Point J which is located at the southern entrance to the car park. A check will be undertaken to ensure that those recorded as present have vacated the building following which further instructions will be given.

Please do not allow any items of clothing, etc. to obstruct any of the exits.

Do not delay your vacation of the building by stopping or returning to collect coats or other personal belongings.





COUNTY OF HEREFORDSHIRE DISTRICT COUNCIL

**MINUTES of the meeting of Local Admissions Forum held at The Council Chamber, Brockington, 35 Hafod Road, Hereford on Thursday, 21st June, 2007 at 7.00 p.m.**

<b>Present:</b>	<b>Local Education Authority</b>	<b>JW Hope MBE (Chairman)</b>
	<b>Church Representative</b>	<b>Anne Robertson (Roman Catholic Church) and Revd. I. Terry (Church of England)</b>
	<b>Headteachers</b>	<b>C. Barker (Community High School)</b>
	<b>School Governors</b>	
	<b>Parent Governors</b>	<b>Mr R Stevenson (Primary School Governors) and Mr A Wood (Special School Governors)</b>
	<b>Local Community Rep</b>	<b>Mr P McKinnie (Consortium of Special Educational Needs)</b>

**In attendance:** Councillor J Hyde (Cabinet Member for Childrens Services).

**1. ELECTION OF CHAIRMAN**

Councillor J.W.Hope was nominated and seconded for the Chairmanship for this meeting only.

**Resolved: THAT Councillor J.W. Hope be elected Chairman of the Local Admissions Forum for this meeting only.**

*Councillor J.W.Hope in the Chair.*

**2. APPOINTMENT OF VICE-CHAIRMAN**

**Resolved: THAT the Appointment of Vice-Chairman be considered at the next meeting of the Forum.**

**3. APOLOGIES FOR ABSENCE**

Apologies were received from Councillor K.Swinburne, A. Marson, A.Ross and C. Shaw.

**4. NAMED SUBSTITUTES**

J. Pemberton substituted for K.Swinburne.

**5. DECLARATIONS OF INTEREST**

There were no declarations of interest.

**6. MINUTES**

**Resolved: That the Minutes of the meeting held on the 8th March 2007 be approved as a correct record and signed by the Chairman.**

**7. LATE ITEMS/ANY OTHER BUSINESS**

**8. INFORMATION FOR PARENTS BOOKLET**

The Forum considered a report regarding the review of a composite prospectus for the admission/transfer of pupils into primary and high schools in Herefordshire, otherwise known as the Information for Parents Booklet.

The Forum was reminded that the Booklet was produced for parents as a consequence of Statute but that there were always possibilities of amending or producing further information in the document for the benefit of parents.

Members were referred to paragraph 7.1 of the Booklet, and noted that as a result of the Educational Changes Act, from September 2008, eligibility for free transport had been extended and that this paragraph detailed these new arrangements.

It was also noted that an item later on the Agenda was requesting the Forum to examine amendments to Planned Admission Numbers and that any amendments approved by the Forum would be reflected in the Booklet.

Circulated at the meeting, and attached to these Minutes, was a revised Admissions Policy for St.Mary's Roman Catholic High School to replace the Policy set out in Appendix 5 to the Booklet.

Reference was made to the imminent closure of Brilley Primary school. As a consequence, on page 102 in Appendix 7, 'Brilley' should be amended to refer to 'Kington and Risley'. And on page 106 of that Appendix, the reference to 'part Brilley' should be deleted in the Parish of 'Kington'. Brilley should also be deleted from the Parish of Whitney-on-Wye in the same Appendix.

**Resolved; That the various amendments and changes referred to in the above preamble to this Minute be approved and the draft document (Information for Parents Booklet) be amended accordingly.**

**9. STANDARD APPLICATION FORMS FOR SCHOOL YEAR 2008/ 2009**

Consideration was given to a report which was aimed at reviewing the layout and composition of the common application form to be used for the coordinated secondary transfer arrangements for September 2008 (SAI) and the common application form used for the coordinated primary admission arrangements also for September 2008 (PA1).

The officers noted the view of the Forum that the reference to 'Middle Names' in both of the above mentioned forms should be deleted. The Forum noted that the reference to 'Voluntary Aided' in the Notes attached to the Forms should include the 'Church Aided' reference.

**Resolved: That the draft Forms SA1 and PA1 together with the notes attached to the Forms be amended to take into account the changes referred to in the above preamble to this Minute.**

**10. APPLYING FOR A PLACE AT HIGH SCHOOL AND STARTING SCHOOL**

Consideration was given to a report regarding the review of the layout and composition of the simple guidance notes in relation to admission of children into reception class at 4 years of age and the transfer of pupils into High School at age 11.

The Forum were asked to note, as mentioned in a previous Minute, the need to include reference to 'Church Aided' where 'Voluntary Aided' was referred to in the guidance notes.

After further discussion, it was

**Resolved: That with the amendments regarding the addition of 'Church Aided' where appropriate in the guidance notes, the draft documents referred to in the report be approved.**

**11. DRAFT ANNUAL REPORT REQUIRED TO BE PRODUCED BY HEREFORDSHIRE LOCAL ADMISSIONS FORUM**

The Forum considered the draft Annual report as required by The Education (Admission Forums) (England) (Amendment) Regulations 2007.

Members were informed of Government initiatives that were being applied to all Authorities in an effort to ensure that the school admissions process was being administered equitably to all children and parents. The various Education Authority statistics were being made available to central Government with a view to comparisons being made.

The Forum noted the omission of text from paragraph 4(b) of the report and that the full paragraph would be attached to the Minutes.

A Member referred to the omission of any reference to 'Managed Moves' in the report and requested that this be rectified.

**Resolved: That subject to the addition of references to Managed Moves in the Annual Report, the draft report be noted and adopted.**

**12. ADDITIONAL INFORMATION REGARDING IN YEAR TRANSFERS OUTSIDE OF THE NORMAL ADMISSION ROUNDS**

The Forum considered a report regarding the possibility of additional information being made available, together with an example, to the Forum regarding in-year secondary school transfers into Herefordshire Schools.

**Resolved: That future reports containing additional information regarding secondary school transfers into Herefordshire Schools as detailed as an example in paragraph 3 of the report be approved.**

**13. AMENDMENTS TO SCHOOL PLANNED ADMISSION NUMBERS**

Consideration was given to a report regarding changes to Planned Admission Numbers at Madley and Mordiford Primary Schools.

The officers drew the attention of the Forum to an Email from Mr A Ross, a Forum Member but unable to attend the meeting, which was circulated at the meeting and is attached to the Minutes.

Members attention was drawn to a recent Cabinet decision which agreed to review the whole Herefordshire School provision in relation to Planned Admission Numbers and it was further agreed to consult the schools and Members on educational principles in the County.

**Resolved: That the request for the increase in Planned Admission Numbers at Madley and Mordiford shools be deferred until the review of school provision for the whole County has been carried out and that a further report be submitted to the next meeting of the Forum in due course.**

**14. OMBUDSMAN COMPLAINT**

Consideration was given to a report which set out details of a current admissions complaint being dealt with by the Ombudsman.

**Resolved: That the report be noted.**

**15. PRINCIPLES AND RULES FOR PUPIL ADMISSIONS AND TRANSFERS**

The Forum considered a report which set out the proposed principles and rules for Pupil Admissions and Transfers, for use by Herefordshire Schools, and given a recent complaint to the Ombudsman, it was considered that it was beneficial to review advice to schools which had been originally issued in 2001. The report contained the revised guidance.

**Resolved: That the revised guidance in respect of Principles and Rules for Pupil Admissions and Transfers as set out in the report be approved and implemented accordingly.**

**Chairman.....**

The meeting ended at 8.37 p.m.  
<LAYOUT\_SECTION>

**CHAIRMAN**

## AMENDMENTS TO SCHOOL PUBLISHED ADMISSION NUMBERS

### REPORT BY ADMISSIONS AND TRANSPORT MANAGER

LOCAL ADMISSIONS FORUM

28 FEBRUARY 2008

#### Purpose

1. To consider changes to the Planned Admission Numbers (PAN) at Staunton-on-Wye and Mordiford Primary Schools for 2008 admission only.
2. Staunton-on-Wye Primary has requested an increase in its PAN from 10 to 14 for this year's Reception Class intake only. For information the makeup of the categories of places likely to be offered for its new Reception Class starting in September 2008 is:

Category	Number
Catchment Sibling	0
Catchment	8
Sibling Special Reasons	0
Sibling Out of Area	1
Out of Area	5*
Total	14

All five out of area applicants have Staunton-on-Wye as their nearest school. Of the five out of area applicants three live within Weobley Primary school catchment area and two within Clifford Primary school catchment area.

Weobley currently has 7 first preference applications against their Published Admission Number (PAN) of 30.

Clifford currently has 8 first preference applications against their Published Admission Number (PAN) of 10.

The views of both Weobley and Clifford Primary Schools will be reported verbally to the meeting.

3. Mordiford Primary has requested an increase in its PAN from 15 to 18. For information the makeup of the categories of places likely to be offered if the PAN remains at 15 for its new Reception Class starting in September 2008 is:

---

Further information on the subject of this report is available from  
Andrew Blackman, Admissions and Transport Manger on (01432) 260927

Category	Number
Catchment Sibling	6
Catchment	3
Sibling Out of Area	6
Out of Area	0
Total	15

Mordiford has currently received an additional ten out of area first preferences. Of the ten out of area applicants four live within Holme Lacy Primary catchment area, two live within Lugwardine Primary catchment area and four within St Martin's catchment area.

Holme Lacy currently has 10 first preference applications against their Published Admission Number (PAN) of 10.

Lugwardine currently has 20 first preference applications against their Published Admission Number (PAN) of 30.

St Martin's currently has 39 first preference applications against their Published Admission Number (PAN) of 70.

The views of Holme Lacy, Lugwardine and St Martin's Primary Schools will be reported verbally to the meeting.

- It is noted that in both cases the existing PAN's meet the needs of children from the catchment areas. With falling rolls an increase in PAN is likely to be to the detriment of other schools.

## **Financial Implications**

None.

## **Considerations**

None.

## **Recommendation**

That the requests be considered and a decision be made whether to agree with requests or not.

# **New Children and Young People's Plan 2008-2011**

## **REPORT BY BUSINESS MANAGER, CHILDREN'S TRUST**

**LOCAL ADMISSIONS FORUM**

**28 FEBRUARY 2008**

---

### **Purpose**

To advise the Local Admissions Forum (LAF) on the current consultation on the new Children and Young People's Plan (attached). The LAF is one of the statutory bodies that must be consulted with in producing the new plan.

### **Financial Implications**

The plan will inform future commissioning of services for children and young people in Herefordshire.

### **Considerations**

The Children's Trust is a statutory partnership of local agencies across Herefordshire that commission and deliver services to children, young people and their families. This covers children and young people from 0-19 years of age and up to 25 for those young people with learning difficulties and disabilities.

The partner agencies include:

- Herefordshire Council, including schools
- Herefordshire Primary Care Trust, including GPs
- Learning and Skills Council
- Connexions
- Youth Offending Service
- Probation Service
- Voluntary Sector organisations
- West Mercia Police
- Herefordshire Hospitals NHS Trust

The Children and Young People's Plan, a statutory document, contains the key priorities of the Children's Trust. These priorities have been debated and discussed during November and December 2007 at various forums to arrive at this draft document. This has included children and young people and professionals. This document is about the essential services that should be provided for children and young people in Herefordshire. The priorities in this plan have been raised and debated by children, young people and professionals working with families, as those that are critical for us to deliver.

The plan is currently in an 8 week public consultation period which finishes on the 3 March 2008, and individuals, agencies and organisations are being asked to contribute their views. Awareness of the plan is being raised with children and young people through a competition to design the front cover of the plan; this is being advertised through schools, colleges,

---

Further information on the subject of this report is available from  
Philippa Granthier, Business Manager – Children's Trust, (01432) 260226

youth services and children's centres.

### **Recommendation**

**THAT the Local Admissions Forum consider the draft plan and respond to the consultation exercise.**



## **The Vision for Herefordshire**

Welcome to the second Children and Young People's Plan for Herefordshire. This plan has been developed through the Children's Trust arrangements in Herefordshire and takes us to a new level in partnership working, something which has always been a strength in this county.

Our vision is to achieve the very best for our children and young people by ensuring all those involved with them, see them holistically and work effectively together to improve their life chances. We need to work closely together, with families and young people themselves to achieve this. The role of parents, carers and families is paramount and we must provide the services to support them. We have high aspirations for all our children and young people and want specifically to narrow the gap for those that are more disadvantaged.

We want every child to grow to reach their full potential within a happy, healthy and secure environment both at home and during their learning. There should be opportunities for children and young people to explore their environment through stimulating play, outdoor adventure and social and cultural experiences. They need to develop their own skills so they are better prepared for adult hood, able to manage their own affairs and inter relate with others effectively. We hope our young people will want to continue their learning and development as adults, taking an increasingly active part as citizens.

We will provide high quality universal and targeted services, whilst also ensuring that specialist services are available to children and young people who have complex needs. Through the delivery of this plan, and our emerging Children's Trust, we aim to be seen as one team, one service through joint working across partner agencies. Together we will pursue the provision of high quality outcomes for children and young people through earlier identification of need and intervention, and provision of preventative services. Joint working will achieve greater efficiency, coordination and integration in planning and service delivery.

*Dr Sharon Menghini*  
*Director of Children's Services*

*Councillor Jenny Hyde*  
*Lead member for Children's Services*

# 1. Introduction

This is the second Herefordshire Children and Young People's Plan, and will cover the next three years from April 2008 to March 2011.

The Children Act 2004 requires all Local Authorities to develop a Children and Young People's Plan with its partners, which identifies the local priorities to promote the well-being of children and young people. Well-being is defined through the five shared outcomes which are, being healthy, staying safe, enjoying and achieving, making a positive contribution and achieving economic well-being. The government's intention is that there is one overarching strategic plan for a local area, detailing the services for children and young people up to the age of 19, young people aged 20 and over leaving care, and young people up to the age of 25 with learning difficulties.

This plan has been agreed by all those partner agencies that provide or commission services for children and young people in Herefordshire, through the Children's Trust (see section 4). It details the priority areas where improvements are needed to enhance outcomes for children and young people, and to lessen the gap between those who are disadvantaged and those more fortunate. These priority areas have been decided through a comprehensive analysis of need (see section 7), in partner discussions and workshops, and gathering children and young people's views. The outcome groups of the Children's Trust have undertaken much of the detailed planning work.

# 2. National Context

The government, through its challenging Every Child Matters (ECM) programme aims to deliver joined-up arrangements that puts children and young people at the centre, with agencies working together to support them and their families.

The NHS *National Service Framework for Children, Young People and Maternity Services* was launched in 2004 and gives a ten year strategy for change. The Herefordshire Primary Care Trust is leading on this work, although it will be delivered in partnership and links well with the Every Child Matters approach. There are eleven standards against which quality and performance can be measured:

1. Promoting health and well-being
2. Supporting parenting
3. Child, young person and family-centred services
4. Growing up into adulthood
5. Safeguarding and promoting welfare
6. Children and young people who are ill
7. Children and young people who are in hospital
8. Disabled children and young people and those with complex health needs
9. Mental health and psychological well-being
10. Medicines for children and young people
11. Maternity services

At the time of writing, there are NSF delivery action plans in place and well on track for Standards 1-5 and 8-9. Standards 10 and 11 now have working groups in place to develop delivery action plans and some work has already been done. Work on action plans for Standards 6 and 7 are to be developed, although some work has already taken place.

The involvement of local schools in delivering the ECM agenda is critical. The Education and Inspections Act 2006 extends the duty on local authorities to promote high standards of education to embrace the whole well-being of the child. The legislation now recognises schools as having a duty to promote well-being and community cohesion, and the views of parents must be taken into account. Again the changes brought about in this legislation can only be delivered in partnership and collaboration by integrating services through children's centres, extended schools initiatives and children's trust arrangements.

The UN Convention on the Rights of the Child is an international human rights treaty that applies to all children and young people aged 17 and under. It gives children and young people a set of comprehensive rights, many of which are compatible with the five ECM outcomes, and also gives them the right to express their views and be taken seriously by adults. There are 54 "articles" most giving children social, economic, cultural or civil and political rights and there are additional rights for some vulnerable groups, for example, children in care or with disabilities. The government has agreed to make all laws and policies compatible with the UN Convention and this must be adhered to by all those agencies delivering services to children and young people in the county.

A new national ten year Children's Plan was launched by the Department for Children, Schools and Families (DCSF) in December 2007. This plan for Herefordshire picks up many of the main areas highlighted in the national plan, particularly the need to support parents and families by involving them in decision making and developing services that they need for their children and young people. The national plan sets out the government's vision and ambitions and this will be supported by new initiatives and action plans over time.

### **3. Local Context**

In Herefordshire, the main strategic partnership is the Herefordshire Partnership (HP), under which the Children's Trust sits. The HP manages the Local Area Agreement (LAA) which details the priorities for the whole of the county, negotiated with government. The current LAA covers the same time period as this Children and Young People's Plan and the priorities identified for children were fed into the LAA negotiation process. Additionally, the Community Strategy for Herefordshire launched in 2006 contains a vision for the county to 2020, which links with the LAA priorities. This means that all the strategic documents contain the same priorities for children and young people ensuring consistency and concentration of effort by all agencies in the county.

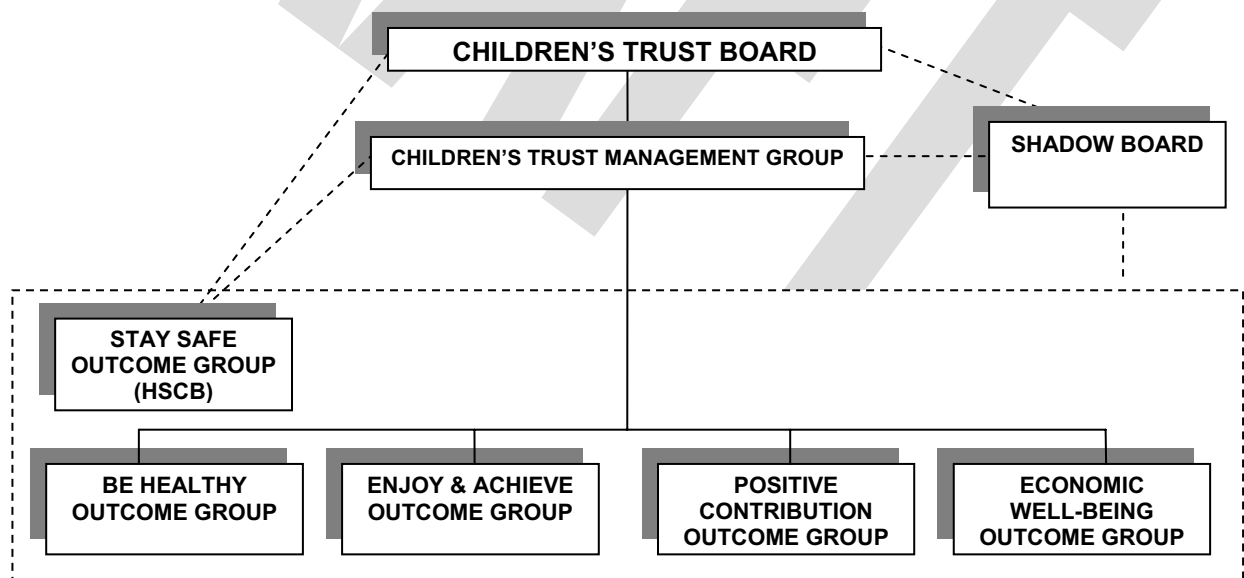
The production of this new plan comes at an exciting time in Herefordshire with the challenge of implementing the first Public Service Trust (PST) in the country from April 2008. This formation of the PST will enable more effective working arrangements between the Council and Primary Care Trust in Herefordshire. A joint Chief Executive took up post in December 2007 and his initial focus will be to put in place the necessary structures and processes to support the PST. These changes will complement the Children's Trust.

## 4. Children's Trust Arrangements

During the summer of 2007, new arrangements were put in place to support the move to a Children's Trust in Herefordshire, replacing the existing Children and Young People's Partnership Board. Whilst in its early embryonic stages (as this plan is written), the new groups are starting to work well together and will support the move to more integrated working across the partner agencies. Current membership includes:

- Herefordshire Council, including schools
- Herefordshire Primary Care Trust, including GPs
- Herefordshire Voluntary Sector Health and Social Care Alliance
- West Mercia Constabulary
- Herefordshire and Worcestershire Learning and Skills Council
- Connexions, Herefordshire and Worcestershire
- Herefordshire Hospitals NHS Trust
- Worcestershire and Herefordshire Youth Offending Service
- Herefordshire Probation Service

The current structure is shown below



**Key:**  
HSCB – Herefordshire Safeguarding  
Children's Board

Key roles and responsibilities within the Trust are as follows:

- The Children's Trust Board is the decision-making body, comprising those agencies that currently commission or buy services that impact on children and young people. The Board is supported in this work by a Management Group.
- For each of the five Every Child Matters outcomes, there is an outcome group that is responsible for delivering an agreed work programme that aligns with specific elements of the Children and Young People's Plan and the supporting annual delivery plan.

- The Herefordshire Safeguarding Children Board also acts as the stay safe outcome group and is able to report to and challenge the Children's Trust on arrangements that safeguard and promote the welfare of children and young people. Currently an audit of section 11(2) of the Children Act 2004 is being undertaken across agencies that have an involvement with children and young people to assess their arrangements to safeguard and promote welfare. An action plan will be produced and implemented.
- The third sector (community and voluntary sector) is represented at every level of the structure, particularly in terms of its role as a key provider of local services.
- The Children's Trust Shadow Board is made up of children and young people and they take an active role in the work of the Children's Trust, commenting on documents and attending meetings of outcome groups, the management group and board.

The Performance Improvement Team in the Council's Children and Young People's Directorate support the groups with regular performance reports to inform decisions around actions and improvements. Quarterly performance reviews take place at the Board and Management Group levels to review all the performance indicators that link to the priorities and the actions detailed in delivery plan. The quarterly performance review is informed by exception reports from each of the outcome groups.

The Herefordshire Council's Children and Young People's Directorate Plan sets out the contribution that the directorate makes to deliver the priorities set out in this plan. The directorate plan is then supported by a network of team plans which link to individual staff appraisals.

The Primary Care Trust's Local Delivery Plan has a similar role, particularly picking up the health related elements of this plan.

Other links with organisations, agencies and forums will be through structured reporting lines or representation on the outcome groups.

#### **4.1 Joint Commissioning**

One of the main aims in developing Children's Trusts is to enable partner agencies to share resources and pool budgets ensuring greater efficiencies and avoiding duplication, when buying services.

To support this in Herefordshire, a joint commissioning unit will be set up, though plans are at an early stage. This is dependent on how joint commissioning develops through the new Public Service Trust, and how integrated teams are set up in the county.

By undertaking the needs assessment and identifying the priorities in this plan, the next stage will be to develop commissioning plans that enable the priorities to be delivered. A joint commissioning unit would support this work, along with placing and monitoring contracts and moving in time toward developing the market, and possible de-commissioning of services. This is a continuous cycle as shown in the nine stage diagram below.

**Department for Education and Skills and Department for Health 2006  
Joint Planning and Commissioning Framework for children and young people and  
maternity services**



## **5. Key opportunities and challenges in the delivery of the plan**

Over the next three years, and beyond, there are significant opportunities and challenges that must be faced by the Children's Trust which are outlined below.

### **5.1 Integrated Services**

The ECM agenda is very much about directing resources to delivering multi-agency services based around the needs of the child, young person and their family. Herefordshire has a good track record of working well with partners and the geographic boundaries of service provision are co-terminous. The government's drive is to deliver services locally and in a more integrated way. In Herefordshire this is being developed, within the level of resources available, in hubs, possibly based around school clusters or partnerships. This links closely with the provision of children's centres and extended schools, where a variety of services are available at a local level. However access and transport are issues that need to be considered, along with information-sharing across agencies for any new model of provision.

It is intended that having services delivered at a much more local level, than currently, along with the implementation of a Common Assessment Framework, will enable earlier intervention with more preventative work being undertaken to support children and young people's needs before they escalate. This work is being led by the Director of Children's Services initially with a restructure of the Children and Young People's Directorate services being implemented for September 2008 and with other agencies coming alongside gradually either virtually or through co-location. At the same time there are some services that will need to remain county-wide to foster a

cohesive approach (such as the provision of school transport). Some services are crucial to the safeguarding of children of the county and are therefore more cost effectively delivered centrally.

## **5.2 Extended Schools / Children's Centres**

Linked closely with the move to integrated teams is the use of extended schools and children's centres. The intention is that these facilities will bring together services for children at a local level, providing support for families and responding to local needs. Children's centres aim to support parents and communities through the integration of early education, childcare, health and family support services for under 5's. The aim behind the extended schools agenda is that by 2010 every primary and secondary school will be expected to offer access to childcare, a varied menu of activities (e.g. sport, arts, music, homework clubs etc), parenting support, swift and effective referral to specialist services and community access to ICT, sports and art facilities, including adult learning. How these services are delivered and sustained is an element of partnership working for the Children's Trust.

## **5.3 Schools review**

Nationally there are less children being born and this means there are fewer school places needed. The forecasts for Herefordshire bear this out and a schools review is currently underway as this plan is being written. In essence it means that a number of schools may have to be closed if standards of education are to be improved and maintained. This is a major challenge for schools and the local authority to have to undertake and it will not be easy, but it is necessary to ensure resources are directed toward children and young people. Herefordshire is the third lowest funded authority in England.

# **6. Involvement of Children and Young People**

Hearing the voice of children in Herefordshire is a critical element to all those involved in delivering services to children. The Children's Trust will continue to ensure that listening and responding to children and young people's views is an integral part of its work and over this three year period will develop and implement a participation strategy, using the Hear by Right standards, to further strengthen the existing structures and processes in place. As mentioned above there is already a Shadow Board in existence, plus a Youth Council, schools councils in 70% of schools, youth forums plus groups specifically dealing with more vulnerable children, like those in care or with learning difficulties and disabilities. Regular consultation events, like "You Talk, We Listen" and surveys, such as the Youth Survey are further methods in which the views of children and young people can be gathered.

# **7. Needs analysis**

## **7.1 Herefordshire – the county context**

Herefordshire is a predominantly rural county, covering some 218,283 hectares. The City of Hereford is the major centre of population and there are five market towns – Ledbury, Leominster, Ross-on-Wye, Kington and Bromyard. Its usual resident population is 177,800, a growth of 4.6% since 1998, and the average population density is 0.8 persons per hectare, giving Herefordshire the 4<sup>th</sup> lowest population density in England.

54 areas in the county, predominantly rural, fall within the 10% most deprived against the Access to Services domain (Index of Multiple Deprivation), which measures road distances to a GP, supermarket, primary school and Post Office.

The recent growth in the population is due to net in-migration, predominantly from London and the South East which accounts for 64% of the net migrants. The largest flows, in and out of the county, are in the 20-24 year old age group.

Herefordshire has an older age profile than the rest of England and Wales – those aged 60 and over represent 26.6% of the total population. 27.6% of the population is under 25.

7 areas in Herefordshire are in the 25% most deprived in England – six in Hereford City and one in Leominster. Two of these areas also fall within the 20% most deprived – the Ridgemoor area in Leominster and the Golden Post-Newton Farm area in Hereford City. However, there are significant areas of deprivation in small pockets throughout the county.

Mid-2004 estimates suggest that 3.5% of the population is from minority ethnic groups, representing a growth of 40.9% compared with a 1.7% growth for the whole population. Migrant workers continue to have the most significant impact on the workforce in the county and Herefordshire has seen the fastest growth in the number of migrant workers, over the last three years, of all the counties in the West Midlands. The majority of migrant workers are single and aged under 35 years of age, and mainly find work in agricultural and related activities.

The employment rate in Herefordshire is good at around 78%. However, there are a higher proportion of part time employees (27.9%) than both the West Midlands and England. Wage levels are, on average, 6% less than in the West Midlands region as a whole and generally people in the county work much longer hours than the rest of the region. Over a quarter of the working age population have no qualifications with higher proportions in the urban areas and rural towns, compared with the rural villages.

Low levels of earnings, coupled with relatively high house prices, mean that affordability of housing is a major issue in the county. There is a higher proportion of detached properties than other areas – but a lower stock of affordable housing.

Given the sparsely populated nature of the county, transport and travel is a significant issue. There are 1.3 cars per household and the 2006 Lifestyle survey suggests that 58% of residents travel to work in a car or van and 46% use the local bus service.

Overall levels of recorded crime are falling although Hereford city centre falls within the 10% most deprived against the Crime and Disorder Domain (Index of Multiple Deprivation). The level of vehicle crime is still relatively low (5.5 per 1000 population) compared with other English authorities. The fear of crime has gone down across all crime categories.

## **7.2 Herefordshire – Children and Young People**

In Herefordshire, 27.6% of the population is under 25 years of age, compared with 31% in England and Wales. Since 1998, the numbers in all age groups has increased, except the under 15s where there has been a slight decrease. The numbers aged 0-4 have fallen more rapidly in the county than in England and Wales as a whole. The only average net out-flows from the county are in the 15-19 and 20-24 year old age groups, the largest in the former group. In general, the highest concentration of the under 25 age groups is in the Hereford City wards and Ledbury.

The population forecasts to 2011 suggest that the changes will generally be in the same direction as those in the previous 7 years, with an overall decrease in the younger age groups of 10%.

The last school census showed that 3.96% of pupils were from minority ethnic groups.



### **7.3 Key data is shown at appendix 1**

### **7.4 Annual Performance Assessment 2007**

The 2007 Annual Performance Assessment (APA) judged that:

“Herefordshire Council delivers adequate services for children overall. Children’s services are making good contributions to improving the educational achievement and health of children and young people. Provisions for safeguarding children, involving them in their community and equipping them for future prosperity are adequate.”

The overall recommendations from the APA were to:

- Improve dental health of children and young people.
- Increase compliance with timescales for initial and core assessments.
- Improve services to combat domestic violence.
- Complete audit of compliance with safe recruitment practice across agencies.
- Monitor Key Stage 1 standards to ensure the effectiveness of guided writing programmes.
- Increase attendance by reducing unauthorised secondary school absence.
- Complete and implement the family support strategy.
- Reduce re-offending of young people.
- Increase the proportion of young offenders in education, employment and training.
- Deliver the revised strategy for a coherent area-wide 14–19 curriculum that provides access to a wider range of vocational courses.
- Improve performance management across front-line services.
- Strengthen the capacity for children’s services to influence local priorities by ensuring children’s services targets are integral to wider local authority plans.

Further information is shown at appendix 1. The complete letter can be viewed at [http://www.herefordshire.gov.uk/community\\_and\\_living/young\\_people/27226.asp](http://www.herefordshire.gov.uk/community_and_living/young_people/27226.asp)

### **7.5 Priorities meeting**

An annual Priorities meeting is held with Government Office West Midlands in order to agree the priorities on which the Children’s Trust will focus in the coming 12 months. The priorities are derived from an analysis of performance and the recommendations from the APA. The priorities for 2008/2009 have been agreed as:

- Improve dental health of children and young people
- Increase the percentage of initial assessments completed in timescale
- Improve educational attainment, particularly at Key Stage 1 and 2
- Reduce offending of young people
- Deliver the revised strategy for a coherent area-wide 14-19 curriculum
- Deliver an effective strategy for education, employment and training of 16-19 year olds, particularly vulnerable groups

## 8. Priorities

Based on the needs assessment work, and through various consultation and involvement events with children and young people and professionals across the partner agencies, the following table identifies the main priority areas that will guide the work of the Children's Trust through this plan over the next three years.

Whilst these priorities have been "assigned" to an ECM outcome area, there is clear overlap across the five outcomes and this must always be borne in mind. The achievement of these priorities means they are everyone's business, not just a particular outcome group.

This is further emphasised by the enablers. These are mainly processes or tools which will support all five outcomes and will join up and facilitate the services, actions and initiatives identified in this plan. Enablers are described further under the service management section at 9.6. The reorganisation planned for September 2008 in the Council's Children and Young People Directorate will play a major part in ensuring services are structured in a way to enable delivery of these ambitions.

This plan is a strategic document, and therefore does not provide the detail of specific actions that will help to deliver the priorities in this plan. The details will be in an annual delivery plan which will be managed and monitored quarterly by the five outcome groups, reporting to the Management Group and Board.

## Priorities for Children and Young People in Herefordshire 2008-2011

<i>Be Healthy</i>	<i>Stay Safe</i>	<i>Enjoy and Achieve</i>	<i>Positive Contribution</i>	<i>Economic Wellbeing</i>
<ul style="list-style-type: none"> <li>To promote emotional health and well-being and improve access to universal and targeted mental health services</li> <li>To promote healthy lifestyles in order to reduce obesity and dental health problems in children and young people</li> <li>To provide quality information and services to reduce substance misuse</li> <li>To provide quality information and services to improve sexual health</li> </ul>	<ul style="list-style-type: none"> <li>To reduce the impact of domestic abuse on the lives of children in Herefordshire</li> <li>To ensure that referrals of children in need to children's services are timely and appropriate</li> <li>To promote e-safety and the risks associated with media and the commercial world, in order to reduce the impact and incidence of bullying (in and out of school)</li> <li>To ensure safer recruitment practices in all agencies in Herefordshire</li> </ul>	<ul style="list-style-type: none"> <li>To improve the educational attainment of children and young people, particularly at Key Stages 1 and 2</li> <li>To improve school attendance, particularly at Key stages 3 and 4 and for looked after children</li> <li>To provide a broad, balanced curriculum (both in and out of school) that engages children and young people in learning, play and recreational activities at all ages</li> </ul>	<ul style="list-style-type: none"> <li>To increase the participation of children and young people in shaping strategies and services that affect their lives</li> <li>To reduce offending, anti-social behaviour and bullying by children and young people</li> <li>To increase access to positive activities for all children and young people, including targeted activities for vulnerable groups</li> </ul>	<ul style="list-style-type: none"> <li>To implement a strategic approach to support young people into employment, education and training</li> <li>To ensure 14 to 19 year olds have access to a broad based curriculum</li> <li>To encourage work related learning, linked to the county-wide economic development strategy</li> </ul>
<p><b><i>Enabled by...</i></b></p> <p>The involvement and participation of children, young people, parents and carers  A quality infrastructure enabling partnership working and collaborative approaches  Integrated targeted support for children and young people, their families and carers  Effective transitions at key life stages</p>				

## **8.1 Vulnerable Groups - Narrowing the Gap**

Whilst the five outcome areas cover particular activities there are particular vulnerable groups of children and young people who often need more specialised support:

- Children with learning difficulties and disabilities.
- Looked after and adopted children and young people and those leaving care
- Children from minority ethnic groups, including travellers and gypsies.

### **Children with learning difficulties and disabilities**

The Children's Trust is committed to ensuring that children and young people with disabilities are valued members of their communities and, as they grow into adulthood, realise their full potential in personal and social terms. As far as possible, support will be provided to enable children and young people with disabilities to be successful in all the activities typically available to a young person of the same age.

A multi-agency strategy for children with disabilities is currently being developed as this plan is written; the resulting action plan will be implemented through the Children's Trust arrangements.

### **Looked after and adopted children and young people and those leaving care**

There is a statutory obligation across all agencies to support the needs of adopted children and their families. These children are some of the most vulnerable as a consequence of their traumatic early experiences and it is likely that earlier and more comprehensive support would prevent the tragedy of adoption breakdowns and children having to re-enter the looked after system.

### **Children from minority ethnic groups, including travellers and gypsies**

From the needs assessment work (section 7) plus latest information and feedback, it is clear that there is an increase in the number of minority ethnic groups in Herefordshire. This is a new challenge for the Children's Trust to ensure these vulnerable children are adequately supported and that services are best delivered to suit their, and their families, needs.

These three vulnerable groups must be specifically considered throughout the Children's Trust work and by each of the five outcome areas in their activities.

## 9. Outcomes into action

### 9.1 Outcome area: BE HEALTHY

We aim to....	We will achieve these outcomes by...
<p>Promote emotional health and well-being and improve access to universal and targeted mental health services</p>	<ul style="list-style-type: none"> <li>▪ Improving mental health counselling service provision outside Hereford City</li> <li>▪ Raising awareness of existing mental health services</li> <li>▪ Reviewing integration opportunities around mental health</li> <li>▪ Supporting and encouraging schools to promote universal mental and emotional health through curriculum / school ethos</li> <li>▪ Ensuring referral criteria is right for all children and young people</li> <li>▪ Engaging children and young people in how services are delivered</li> </ul>
<p>Promote healthy lifestyles generally and, in particular, to reduce obesity and dental health problems in children and young people</p>	<p>General</p> <ul style="list-style-type: none"> <li>▪ Developing and implementing the Healthy Care Programme for children and young people who are looked after</li> </ul> <p>Dental</p> <ul style="list-style-type: none"> <li>▪ Proceeding with fluoridation of drinking water</li> <li>▪ Employing a Health Promotion worker in dental public health</li> <li>▪ Employing 2 sessions for a dental public health consultant</li> <li>▪ Developing a dental health promotion action plan</li> <li>▪ Improving communication on how the public can access dental health services</li> </ul> <p>Obesity</p> <ul style="list-style-type: none"> <li>▪ Implementing a targeted intervention programme to tackle obesity</li> <li>▪ Developing a sustainable peer support approach to breastfeeding</li> <li>▪ Supporting parents, through the parenting strategy, to focus on healthy eating, exercise and weight management</li> <li>▪ Developing universal services around physical activity</li> <li>▪ Providing targeted training and development for the children's workforce to enable them to deliver messages to tackle obesity more effectively</li> </ul>

<b>We aim to....</b>	<b>We will achieve these outcomes by...</b>
Provide quality information and services to reduce substance misuse	<ul style="list-style-type: none"> <li>▪ Increasing the availability / access to 4Us/drop in centres for all schools</li> <li>▪ Implementing the annual Young Persons Substance Misuse Plan</li> <li>▪ Implementing the Hidden Harm action plan</li> </ul>
Provide quality information and services to improve sexual health	<ul style="list-style-type: none"> <li>▪ Ensuring schools have a Relationship and Sex Education (RSE) policy and action plan</li> <li>▪ Training professionals to deliver education on RSE</li> <li>▪ Increasing the availability / access to 4Us/drop in centres for all schools</li> <li>▪ Providing greater support for younger parents</li> </ul>

**9.2 Outcome area: STAY SAFE**

<b>We aim to....</b>	<b>We will achieve these outcomes by...</b>
Reduce the impact of domestic abuse on the lives of children in Herefordshire	<ul style="list-style-type: none"> <li>▪ Raising public awareness of the impact of domestic abuse</li> <li>▪ Raising professional awareness of the impact of domestic abuse through training</li> <li>▪ Launching the multi-agency risk assessment conferences (MARAC) process</li> <li>▪ Increasing access to voluntary perpetrator programmes</li> </ul>
Ensure that referrals of children in need to children's services are timely and appropriate	<ul style="list-style-type: none"> <li>▪ Raising awareness of the Herefordshire Safeguarding Children Board (HSCB) and its work</li> <li>▪ Developing a methodology to gather evidence on identified topics e.g. alcohol abuse, road safety, to inform the HSCB about safeguarding arrangements</li> <li>▪ Improving the timeliness of initial assessments</li> </ul>
Promote e-safety and the risks associated with media and the commercial world in order to reduce the impact and incidence of bullying (in and out of school)	<ul style="list-style-type: none"> <li>▪ Developing and implementing an e-safety strategy</li> <li>▪ Developing an education package for parents</li> <li>▪ Implementing and evaluating a pilot restorative justice programme for schools</li> <li>▪ Ensuring schools have an effective anti-bullying strategy in place</li> <li>▪ Promoting peer support schemes in schools</li> </ul>
Ensure safer recruitment practices across all agencies in Herefordshire	<ul style="list-style-type: none"> <li>▪ Appointing a Local Authority Designated Officer (LADO)</li> <li>▪ Developing a network of named senior managers and officers across all agencies</li> <li>▪ Establishing a position statement on safeguarding arrangements for all agencies</li> <li>▪ Developing a safer recruitment checklist and quality standard to be used across all agencies</li> <li>▪ Training Human Resource officers/operational managers in safer recruitment practices</li> <li>▪ Considering the wider involvement of young people in recruitment of children's workforce, as part of the participation strategy</li> </ul>

### 9.3 Outcome area: ENJOY AND ACHIEVE

We aim to....	We will achieve these outcomes by...
<p>Improve the educational attainment of children and young people, particularly at Key Stages 1 and 2</p>	<ul style="list-style-type: none"> <li>▪ Improving Key Stage 1 (KS1) results to be in line with statistical neighbours by 2009</li> <li>▪ Improving Key Stage 2 (KS2) results by 2% in English and 5% in maths by 2008</li> <li>▪ Implementing the social and emotional aspects of learning</li> <li>▪ Implementing the annual early years and primary stage action plan</li> <li>▪ Implementing the primary national strategies for English, maths, modern foreign languages and behaviour and attendance</li> <li>▪ Implementing the primary school improvement partners</li> <li>▪ Maintaining improvements at GCSE level and value added between Key stages 2 and 4.</li> </ul>
<p>Improve school attendance, particularly at key stages 3 and 4 and for looked after children</p>	<ul style="list-style-type: none"> <li>▪ Targeting support and providing appropriate interventions for pupils, parents and schools where high levels and/or persistent absenteeism is an issue, through partnership working between agencies</li> <li>▪ Closely monitoring and providing appropriate interventions for the attendance of looked after children at school</li> <li>▪ Improving attendance to meet the 95% attendance target by September 2009</li> <li>▪ Having no priority absence schools in Herefordshire by September 2009</li> </ul>
<p>Provide a broad, balanced curriculum (both in and out of school) that engages children and young people in learning, play and recreational activities at all ages</p>	<ul style="list-style-type: none"> <li>▪ Improving opportunities to play, through implementation of the play strategy</li> <li>▪ Full implementation of the extended schools activity countywide</li> <li>▪ Implementing the new foundation stage framework</li> <li>▪ Developing primary stage curriculum to enable breadth, balance, enrichment and opportunity for cross-curricular skills development</li> <li>▪ Implementing the new Key stage 3 curriculum and functional skills courses</li> <li>▪ Developing collaborative approaches to the curriculum through local area networks</li> </ul>



**9.4 Outcome area: MAKE A POSITIVE CONTRIBUTION**

<b>We aim to....</b>	<b>We will achieve these outcomes by...</b>
<p>Increase the participation of children and young people in shaping strategies and services that affect their lives</p>	<ul style="list-style-type: none"> <li>▪ Developing a joint agency participation strategy</li> <li>▪ Developing an advocacy service wider than just for looked after children</li> <li>▪ Improving data and information gathering to inform service development</li> <li>▪ Promoting and facilitating the voice of children and young people in wider community agendas, e.g. transport, housing, environment, adult services, education, employment and community safety</li> <li>▪ Establishing processes to feed back to children and young people about the outcome of their participation</li> <li>▪ Enabling participation of hard to reach groups</li> </ul>
<p>Reduce offending, anti-social behaviour and bullying by children and young people</p>	<ul style="list-style-type: none"> <li>▪ Promoting and implementing the anti-bullying policy</li> <li>▪ Implementing the annual Youth Justice Plan</li> <li>▪ Implementing the children and young people's elements of the Herefordshire Community Safety and Drugs Partnership Strategy and action plan 2008-2011</li> </ul>
<p>Increase access to positive activities for all children and young people, including targeted activities for vulnerable groups</p>	<ul style="list-style-type: none"> <li>▪ Raising awareness of what positive activities are available and how to access information about them</li> <li>▪ Implementing an ongoing programme of seeking views on what children and young people want</li> <li>▪ Enhancing activities available through extended schools and children's centres</li> </ul>

**9.5 Outcome area: ACHIEVE ECONOMIC WELLBEING**

<b>We aim to....</b>	<b>We will achieve these outcomes by...</b>
<p>Implement a strategic approach to support young people into employment, education and training</p>	<ul style="list-style-type: none"> <li>▪ Developing individual learning and support programmes</li> <li>▪ Developing flexible post-16 provision for young people not in education, employment and training (NEETs)</li> <li>▪ Developing outreach provision that engages young people in their communities</li> <li>▪ Ensuring systems are in place to flag young people who are beginning to disengage</li> <li>▪ Developing targeted youth support for all 13-19 year olds (up to 25 for those with learning difficulties / disabilities)</li> </ul>
<p>Ensure 14 to 19 year olds have access to a broad based curriculum</p>	<ul style="list-style-type: none"> <li>▪ Increasing the breadth of the Key Stage 4 curriculum</li> <li>▪ Increasing opportunities post-16 in work based learning</li> <li>▪ Developing progression opportunities</li> <li>▪ Developing and implementing a strategy at foundation learning tier</li> <li>▪ Ensuring all information, advice and guidance is of high quality, impartial and accessible to all</li> <li>▪ Ensuring work related learning is available for all young people by engaging employers effectively</li> <li>▪ Ensuring that the workplace is skilled to deliver the enhanced curriculum</li> </ul>
<p>Encourage work related learning, linked to the county-wide economic development strategy</p>	<ul style="list-style-type: none"> <li>▪ Encouraging employers to develop opportunities for young people to engage in accredited training</li> <li>▪ Ensuring appropriate links are made to the county's Economic Development Strategy</li> <li>▪ Implementing the Local Authority Opportunity Framework across all agencies</li> <li>▪ Ensuring housing and transport strategies reflect the needs of young people</li> <li>▪ Ensuring that there is both sufficient and a broad range of childcare provision available and accessible to meet the needs of young people</li> </ul>

**9.6 Outcome area: SERVICE MANAGEMENT**

<b>We aim to....</b>	<b>We will achieve these outcomes by...</b>
<p>Ensure the involvement and participation of children, young people, parents and carers</p>	<ul style="list-style-type: none"> <li>▪ Developing and implementing a Participation strategy</li> </ul>
<p>Provide a quality infrastructure enabling partnership working and collaborative approaches</p>	<ul style="list-style-type: none"> <li>▪ Reorganising the Children and Young People’s Directorate</li> <li>▪ Implementing the workforce development strategy</li> <li>▪ Ensuring mainstream and grant funding structures are in place to support the priorities within this plan</li> <li>▪ Developing joint commissioning capacity to enable partners to pool resources and budgets in buying services that deliver the priorities in this plan</li> <li>▪ Improving access to, and the availability of, good quality Information, Advice and Guidance</li> <li>▪ Developing and implementing a communications strategy across the Children’s Trust stakeholders and to the general public</li> <li>▪ Highlighting with relevant partners the need for accessible, rural transport services, and supporting its delivery</li> <li>▪ Embedding performance management processes across the Children’s Trust arrangements</li> <li>▪ Developing and implementing information sharing arrangements across partner agencies</li> </ul>
<p>Provide integrated targeted support for children and young people, their families and carers</p>	<ul style="list-style-type: none"> <li>▪ Developing and implementing action plans for: <ul style="list-style-type: none"> <li>• Early identification and targeted support of children and young people with additional needs through the implementation of the Common Assessment Framework and the team around the child concept</li> <li>• Providing targeted youth support</li> <li>• Improved co-ordination of support to assist parents and carers to fulfil their roles and responsibilities, particularly supporting families where there are children and young people with mental health problems or</li> </ul> </li> </ul>

We aim to....	We will achieve these outcomes by...
Ensure effective transitions at key life stages	<p>disabilities</p> <ul style="list-style-type: none"> <li>• Providing accessible, high quality childcare services</li> <li>• Supporting schools to provide the full core extended services</li> </ul> <ul style="list-style-type: none"> <li>▪ Establishing clear, comprehensive and effective processes for transitions to support children, young people and their parents: into school, KS2-KS3 (primary to secondary); school to college/work; children to adult health and social care services</li> </ul>

## **10. Financial Arrangements – deployment of resources to achieve outcomes**

Under the Children Act 2004 and subsequent government changes to finances, there is increasing expectation that services will be commissioned through the Children's Trust, maximising opportunities for the alignment and pooling of resources and budgets. Anticipated changes to the Local Area Agreement (LAA) and the early indications of many existing funding sources being directed through the LAA Area Based Grant further emphasise the need for effective joint working. This will ensure the Children's Trust provide value for money and target resources effectively.

*Financial information to be inserted*

# Glossary

## **14-19 Programme**

The development of education and training for young people aged 14-19 including new diplomas, qualifications and vocational work to ensure all young people can experience a mix of learning which motivates and challenges them.

## **Common Assessment Framework (CAF)**

A common approach or process to conducting an initial assessment of a child or young person's additional needs and deciding how those needs should be met.

## **Emotional health and well-being**

The spiritual, moral, social and cultural development of children to prepare them for the opportunities, responsibilities and experiences of life. (National Curriculum definition)

## **e-Safety**

Using information and communications technology safely and with an awareness of the benefits and risks involved.

## **Hear by Right**

A standards framework for statutory and voluntary sector organisations to assess and improve the engagement and active involvement of children and young people.

<http://www.nya.org.uk/hearbyright/home.asp?cid=180&cats=215>

## **Herefordshire Partnership**

The local strategic partnership for Herefordshire, combining public, private, community and voluntary sector agencies. <http://www.herefordshirepartnership.com/Partnership.aspx>

## **Herefordshire Safeguarding Children Board (HSCB)**

A statutory Board consisting of all those agencies involved in safeguarding children to ensure the effectiveness of those agencies in safeguarding and promoting the welfare of children in Herefordshire.

## **Integrated Services**

Multi-agency services working together in a co-ordinated way, normally under one roof, with the common purpose of meeting the needs of children, young people and their families.

## **Key Stage**

The national curriculum for key stages 1-4 has eight levels through which children progress.

Key stage 1 – ages 5 to 7

Key stage 2 – ages 7 to 11

Key stage 3 – ages 11 to 14

Key stage 4 – ages 14 to 16

Early Years Foundation stage covers children aged 0 to 5 years.

## **Local Area Agreement**

A formal agreement between Herefordshire and the Government Office for the West Midlands on the priorities and service developments that will be delivered over a certain time period.

**Public Services Trust (PST)**

Arrangements allowing NHS bodies and Councils the flexibility to work together in developing co-ordinated services.

**Team around the child (TAC)**

A model of service provision bringing together professionals, when needed, to help and support an individual child.

Further information can be found at the Department of Children, Schools and Families website at <http://www.dfes.gov.uk/>

and the Every Child Matters website at <http://www.everychildmatters.gov.uk>

## **Appendix 1 – Key data from the Needs Assessment**

### ***Key Data: Be Healthy***

NB This is a selection of key points; further information was considered from both the Health in Herefordshire: Annual Report of the Director of Public Health 2007 and other sources.

- 48% of babies are breastfed at six weeks of age. Although this represents a sharp decrease from initiation when the figure is at 78%, it is above national figures.
- Dental decay rates are high – an average of 1.75 teeth per five year old are either decayed, missing or filled
- Obesity levels are similar to national levels – a weight survey of reception and year 6 classes in 2006 showed that 12.7% were classified as obese and 14.6% as overweight
- Teenage pregnancy levels are relatively low – the conception rate for girls aged 15-17 years was 32.9 per 1000 girls, compared with 45.8 in the West Midlands region. However, the overall low rates mask hotspots in the Belmont, St Martins and Hinton and Leominster South wards.
- The Teenage Lifestyle Survey (2006) revealed that 7% of respondents smoked at least one cigarette in the week before the survey, of which 25% were Year 10 girls. Overall, 8% say they smoke 'regularly' or 'occasionally'. 26% had at least one alcoholic drink in the week before the survey – the biggest consumers were Year 10 girls at nearly 50%. The Tellus2 survey (2007) showed higher levels of drinking and smoking in Herefordshire respondents, than nationally.

### ***Key Data: Stay Safe***

- The number of looked after children in Herefordshire averages around 170 per year, the majority of which are placed in local authority foster care.
- On average, less than 10% of looked after children have three or more placements during the year, which is significantly better than national figures.
- The number of children on the child protection register averages around 54 per year and the biggest category of registration is neglect.
- In the Youth Survey (2007), 24% of young people reported being bullied in the last 12 months. Younger ages were more likely to say that they had been bullied and bullying covered "calling them names" and "getting them into trouble", mainly in school/college. Just under half had asked for help or advice and 39% reported that it had been dealt with seriously/very seriously.

### ***Key Data: Enjoy and Achieve***

- There are 81 primary schools, 14 high schools, four special schools and two pupil referral units in the county
- Key Stage 1 is an area for improvement. Whilst reading is above the national average, there has been a 3% decline in results for science which is 2% below the national average. The decline in writing mirrors the national decline but maths is also declining and is now 1% below national results.
- There have been improvements at Key Stage 2 compared with 2006. In the summer 2007 exams, 81% achieved level 4 or above in English (compared with the national average of



80%) and 77% achieved level 4 or above in Maths, which is in line with national performance.

- The results at Key Stage 3 are all ahead of the excellence cluster and national comparisons with 80.5% achieving level 5 or above in English and 79.2% achieving level 5 or above in Maths.
- Similarly, at GCSE, results are all ahead of the excellence cluster and national comparisons with 94.3% achieving 5 or more A\*-G including English and Maths.
- Herefordshire is just below the median of all English authorities for the percentage of half days missed in primary schools, and just above the median for secondary schools. Issues at individual schools have had an adverse effect on the overall figures.
- The Tellus2 survey (2007) showed that 48% of pupils enjoy school always/most of the time and would enjoy it more or do better if it was more fun and there were more interesting lessons.

### ***Key Data: Make a Positive Contribution***

- The Youth Survey (2007) revealed that 31% of young people undertake some kind of volunteering outside of the home, at least once a month, which is ahead of the adult volunteering rates.
- In the same survey, 31% of 13-18 year olds felt that Herefordshire Council did enough to enable them to influence decisions, which is a significant improvement from the 2005 baseline of 19.2%.
- In 2006, 50% of Herefordshire's 2004 cohort of young offenders had re-offended over the last two years – an improvement of 4% on the previous cohort.
- In 2005/2006, 344 young people entered the Youth Justice System for the first time – a decrease of 35 from the previous year. The majority of young offenders are male, aged 15-17 years. Theft and handling, violence against the person and criminal damage are the most common offences committed by young people.

### ***Key Data: Achieve Economic Wellbeing***

- In 2006/2007, 5.5% of 16-18 year olds in Herefordshire were not in education, employment or training, compared with 7.7% nationally.
- 81.5% of 16-19 years olds with learning disabilities or difficulties and 31% of 16-19 year old teenage mothers were in education, employment or training.
- Around 13% of children aged under 14 live in households dependent on 'workless' benefits
- Transport is a major issue for the county. Around 20% of respondents to the Youth Survey (2007) said that lack of transport prevented them getting involved in activities outside of school/college or work time. Young people in the Golden Valley, Kington area and Ross surrounds were more likely to be affected.

### ***Key Data: Additional needs***

- Government guidance suggests that as many as 20-30% of children and young people could be defined with additional needs for either short or long term periods
- The number of pupils in Herefordshire with statements has fallen by 16% over the last four years. Increasingly, these pupils are having their needs met through additional resources allocated via the banded funding system.

- Analysis of banded funding applications over the last year show that 43% were to meet specific learning difficulties and 17% to meet behaviour needs. 17% were to meet learning development delays and this category is rising each year. Overall, banded funding applications show significant growth, particularly at levels 3 and 4.
- Up to 90% of children with disabilities aged 14+ have a transition plan to support their move to adult services.
- Around a quarter of the young people identified as at risk of becoming involved in anti-social behaviour or criminal activity are recorded as having special educational needs.

## Annual Performance Assessment 2007

A summary of the strengths and areas for development, by outcome, is shown below:

Outcome	Strengths	Areas for development
<b>Be Healthy</b> "The contribution of services to improving outcomes for children and young people in this aspect is good"	All schools engaged in the Healthy Schools programme and 68% have achieved Healthy Schools Status. Very good progress on provision of a comprehensive Child and Adolescent Mental Health Service (CAMHS). Very good access to, and services for, looked after children with health assessments being maintained at 90%.	Improve the oral health of children and young people
<b>Stay Safe</b> "The contribution of services to improving outcomes for children and young people in this aspect is adequate"	Thresholds for service reviewed and understood across agencies Significant increase in numbers of referrals to social care services and proportion of referrals leading to initial assessments Very good compliance with requirements for allocating child protection cases and timeliness of reviews Good arrangements to support looked after children, good placement stability and good quality of care in foster placements	Some weaknesses remain in safeguarding arrangements Falling performance against timescales for initial and core assessments Delay in auditing of compliance with safe recruiting practices across agencies Need to improve provision to combat domestic violence
<b>Enjoy and Achieve</b> "The contribution of services to improving outcomes for children and young people in this aspect	Substantial improvement in educational standards at Key Stage 4 since 2005 Good educational outcomes for looked after children, and those with learning difficulties and/or disabilities Significant increase in the proportion of schools judged to be good or better	Decreasing standards at Key Stage 1, with writing the weaker of the three measures Recently increased unauthorised absence figures in the secondary sector, focused on specific schools Limited participation in out-of-school activities because of transport challenges and limited variety

is good"		
<p><b>Positive Contribution</b></p> <p>"The contribution of services to improving outcomes for children and young people in this aspect is adequate"</p>	<p>Progress on improving coordination and provision of earlier intervention and preventative services through the development of a comprehensive family support strategy</p> <p>Good consultation processes for children and young people including the Youth Council, school councils, and Shadow Children and Young People Partnership Board</p>	<p>Family support strategy needs finalisation and implementation</p> <p>Need to effectively address the numbers of first-time entrants into the youth justice system, and the rate of recidivism</p> <p>Increase the proportion of young offenders aged 16 and above in education, employment and training</p>
<p><b>Economic Wellbeing</b></p> <p>"The contribution of services to improving outcomes for children and young people in this aspect is adequate, with several good features"</p>	<p>Good outcomes for young people in terms of basic qualifications and training</p> <p>Reduction in numbers of 16 to 18 years olds not in education, employment or training, to below the national average</p> <p>Satisfactory outcomes for 16–19 year old learners and good for vulnerable young people</p> <p>Higher proportion of young apprentices complete their training than nationally</p>	<p>Slow progress towards developing an area-wide programme for 14–19 learning, although now improving</p> <p>More involvement with schools to provide a wider range of vocational opportunities</p>
<p><b>Service management</b></p> <p>"The capacity to improve, including the management of children's' services is adequate, with some good features"</p>	<p>Good partnerships between agencies to improve health and welfare for children and young people.</p> <p>Good leadership and effective participation by schools</p> <p>Good outcomes for children and young people with learning difficulties and/or disabilities, and those looked after</p> <p>Sense of common purpose amongst service managers.</p>	<p>Performance management strengthened but needs to be embedded across all service areas.</p> <p>Downward pressure on resources because of falling rolls</p> <p>Challenge to ensure a sufficient proportion of local authority resources is allocated to children's services.</p>

